

# **International Scholarship Program at the Staatliche Museen zu Berlin – Preußischer Kulturbesitz**

## **Guidelines**

### **1. Objective of the Grant Program**

The International Scholarship Program enables scholars from all over the world to undertake one- to three-month research residencies at the Staatliche Museen zu Berlin – Preußischer Kulturbesitz (SMB). Funding is available for research projects related to the multifaceted museums, collections, and research institutes of the SMB. The program is intended to strengthen the international networking of the SMB and is therefore aimed at scientists who do not reside in Germany. In addition, the promotion of young researchers is of particular concern to SMB. The grants are intended to enable scientists to work on their research projects at the museums, collections, and research institutes of the SMB, make professional contacts and participate in the academic and cultural life of the SMB.

### **2. Application**

The next deadline for the submission of applications is expected to be 31.12.2023 for the academic year 2024/25.

The following application documents must be submitted in one single PDF file:

- a completed application form (see separate annex),
- a tabular curriculum vitae,
- two letters of recommendation by university teachers concerning the candidate's academic qualification (only for graduates / doctoral candidates),
- a list of publications,
- Copy of the university diploma and of certificates indicating the conferral of the academic degree,
- a detailed exposition of the project with statements concerning the overall aim, method and the preparatory work already achieved.

The application shall be send in **one PDF file** via e-mail to [stipendien@smb.spk-berlin.de](mailto:stipendien@smb.spk-berlin.de) or as written application to the following address:

Staatliche Museen zu Berlin  
– Der Generaldirektor –  
Stauffenbergstraße 41  
D – 10785 Berlin

Please do not use any application folder.

### **3. Prerequisites for Application**

Graduates, Doctoral candidates as well as post-docs, and professors who do not have a residence in Germany are eligible for application. The applicants must hold at least a university degree M.A. or equivalent degree at the time of application.

### **4. Duration of the Grant**

The time period the grant one may apply for ranges from one to three months.

### **5. Amounts of Monthly Grants**

a. Graduate and/or doctoral-candidate grants for persons with a first university degree: 1300 Euros per month.

b. Post-doctoral research grants for persons holding a doctorate or comparable qualification: 1600 Euros per month.

In addition, a one-off allowance for traveling from and to Berlin once of up to 500 Euros may be granted upon presentation of the appropriate proofs.

### **6. Selection Procedure**

The selection of applications will be made in the Directorate General of the SMB, based on the submitted documents and the judgment of the responsible collection curator. The academic quality of the project, its significance for a given field of research, and the academic qualifications of the applicant are decisive.

### **7. Obligations of the Grant Holders**

During their stay in Berlin, the grant holders are obliged to

- concentrate their efforts on the research project described in the application,
- immediately inform the Director of the respective institution of the SMB if the research project being funded cannot be carried out as planned,
- not accept any remunerated work or employment during the scholarship residency,
- submit a written report on the results and experiences upon the termination of the scholarship (approx. 1–2 pages),
- present - if the results of the project are published - a copy of the publication to the Kunstbibliothek and inform the Directorate General (GDI1) about this publication.

### **8. Obligations of the Staatliche Museen zu Berlin – Preußischer Kulturbesitz**

The hosting institution of the SMB is obliged to

- provide the grant holder with a place to work,

- guarantee academic supervision,
- help in making necessary contacts with other researchers and facilities in Berlin and Germany,

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